

CALIFORNIA DEPARTMENT OF VETERANS AFFAIRS

“Honoring California’s Veterans”

Promoting and delivering the benefits provided by the grateful State of California to its deserving veterans and their families”

FOOD SERVICES TECHNICIAN I

Permanent: Full Time

Salary: \$2065-\$2507 Monthly

3 positions available

Final File Date: Until Filled

LOCATION:

William J. “Pete” Knight Veterans Home-Lancaster
45221 30th Street West
Lancaster, CA. 93536

Who Should Apply:

Current State employees in this classification or those who are eligible on a certification list, transfers or reinstatement may apply for this vacancy.

NOTE: APPOINTMENT IS SUBJECT TO SROA/SURPLUS PROVISIONS. PLEASE ATTACH YOUR SROA/SURPLUS LETTER TO YOUR APPLICATION AND INDICATE THAT YOU ARE ON SROA STATUS/SURPLUS STATUS IN THE “APPLYING FOR” SECTION OF THE STD 678 EXAMINATION/EMPLOYMENT APPLICATION. APPLICATIONS WHICH INDICATE SROA/SURPLUS STATUS WILL BE GIVEN FIRST PRIORITY.

THE SALARY LISTED FOR THIS CLASSIFICATION WILL BE ADJUSTED ACCORDINGLY TO COMPLY WITH THE PROVISIONS OF THE FURLOUGH PROGRAM.

If you are not a current State employee or otherwise eligible, you may qualify for a civil service examination based on the minimum qualifications for the classification. To view a current listing of examinations being offered by the California Department of Veterans Affairs, please visit our website at www.cdva.ca.gov, or to view examinations offered by all State departments, please visit the State Personnel Board’s website at www.spb.ca.gov.

HONORABLY DISCHARGED VETERANS WHO FALL UNDER EITHER CATEGORY AND MEET THE REQUIREMENTS RATED ON THE JOB AND/OR EXAMINATION ANNOUNCEMENT ARE ENCOURAGED TO APPLY.

Duties and Responsibilities: (Duties will be commensurate with the final candidate selection)

Under the general supervision of the Food Services Supervisor I:

- Read menus for regular and modified therapeutic diets. Set up assigned stations with required serving equipment and utensils. Carefully serve food following diet tray carts and observe portion control. Deliver and retrieve food carts to residences, deliver coffee and nourishments to all residents, retrieve soiled utensils from residences.
- Receive transport carts and load items into the ovens and set up ahead of time for breakfast, dinner and supper. Assist in putting cold foods on tables just prior to meal time (milk, etc.). Ensure that diets are served correctly. Assist residents at meal times; serve water, coffee, tea, etc. After each meal, return

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RELEASED: 3/8/2010

unused food/serving utensils to proper place. Clear tables of dirty dishes after meals. Place dry garbage into proper receptacle. Place trays into transport carts to be returned to the kitchen for sanitizing. Clean all carts, tables and chairs in dining room. Sweep dining room floor; receive and assist in putting away supplies. Scrub floor in kitchen and assist with cart and dish washing.

How to Apply:

*Visit the State Personnel Board (SPB) website at: www.spb.ca.gov, to download the application. Submit your completed State Application (Std. 678), and resume to: **William J. "Pete" Knight Veterans Home-Lancaster, 45221 30th Street West, Lancaster, CA. 93536 Attn: Tracy Gatling-M80# 017L 09/10.** You must reference position #576-215-2194-001. All State applications must be postmarked no later than the final filing date.*

Important Note:

In Line #12 on the State application, you must clearly indicate the basis of your eligibility, i.e., list, transfer, SROA, Surplus, Re-employment or Reinstatement. Failure to do so could result in being rejected from the interview process.

Questions:

If you have any questions or request information concerning this posting, or need assistance in the application process, please contact Human Resource Office at 661-974-8188.

AN EQUAL OPPORTUNITY EMPLOYER - EQUAL OPPORTUNITY TO ALL REGARDLESS OF RACE, COLOR, CREED, NATIONAL ORIGIN, ANCESTRY, SEX, MARITAL STATUS, DISABILITY, RELIGIOUS OR POLITICAL AFFILIATION, AGE OR SEXUAL ORIENTATION. PER MILITARY AND VETERANS CODE, SECTION 80, WHENEVER POSSIBLE, PREFERENCE SHALL BE GIVEN TO VETERANS FOR EMPLOYMENT IN THE DEPARTMENT OF VETERANS AFFAIRS. IT IS AN OBJECTIVE OF THE STATE OF CALIFORNIA TO ACHIEVE A DRUG-FREE STATE WORKPLACE. ANY APPLICANT FOR STATE EMPLOYMENT WILL BE EXPECTED TO BEHAVE IN ACCORDANCE WITH THIS OBJECTIVE BECAUSE THE USE OF ILLEGAL DRUGS IS INCONSISTENT WITH THE LAW OF THE STATE, THE RULES GOVERNING CIVIL SERVICE AND THE SPECIAL TRUST PLACED IN PUBLIC SERVANTS. APPLICATION S WILL BE SUBJECT TO SCREENING AND ONLY THE MOST QUALIFIED WILL BE INTERVIEWED. SUCCESSFUL COMPLETION OF LIVE SCAN AND A PRE-EMPLOYMENT PHYSICAL SCREENING (INCLUDING DRUG TESTING FOR CERTAIN CIVIL SERVICE CLASSIFICATIONS) WILL BE REQUIRED. RELEASED: 3.10.10

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